



Republic of the Philippines
Department of Environment and Natural Resources

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MEMO CIRCULAR
No. 2002 - 10

TO : ALL DENR OFFICE/EMPLOYEES CONCERNS

FROM : The OIC Assistant Secretary for
Finance and Management Services

SUBJECT : PROPER ACCOUNTING OF WASTE MATERIAL

DATE : SEP 13 2002

It has come to the attention of this office that some offices are not surrendering the waste material of their upgraded computer. This practice is contrary to the existing government accounting and auditing rules and regulations.

Henceforth, the General Services Division will no longer process disbursement voucher for payment of upgraded computer without surrendering the waste materials to the Property Section GSD.

For information and compliance.


ERLINDA P. MERAM

Let's Go Green!
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