

**DENR Administrative Order
No. 2000 - 40
May 05, 2000**

**SUBJECT : Reconfiguration And Redefinition
 Of Functions Of The Planning
 And Policy Studies Office (PPSO)**

In line with the policy of the Department to strengthen its delivery of services and consistent -with Executive Order No. 406, institutionalizing the Philippine Economic-Environmental and Natural Resources Accounting (PEENRA) System, the Planning and Policy Studies, Office (PPSO) is hereby reconfigured and its functions redefined as follows:

Section 1. Organizational Structure

The Planning Policy Studies Office (PPSO) shall be renamed as the Planning, Policy Studies and Economic Affairs Office (PPSEAO). The PPSEAO shall be under the Office of the Undersecretary for Policy and Technical Services and shall be directly supervised by -the Assistant Secretary for Planning, Policy Studies and Economic Affairs. The PPSEAO shall maintain three (3) services, namely: the Planning Service (PS), the Policy Studies Service (PSS) and the Economic Affairs Service (EAS), each shall be headed by a Service Director with a rank of Director III.

The Planning Service, shall, maintain two (2) divisions namely: the Planning and Programming (PPD) and the Project Development and Evaluation Division (PDED), each of which shall be headed by a Division Chief. The Policy Studies Service (PSS) shall maintain two (2) divisions namely: the Policy Formulation Division (PFD), and the interim Policy Review and Analysis Division (PRAD), each to be headed by a Division Chief. The Economic Affairs Service (EAS) shall maintain two (2) divisions namely: the Statistical Coordination Division (SCD), formerly the Research and Statistics Division (RSD), and the interim Environmental and Natural Resource Economics Division

(ENRED), formerly the PEENRA Unit, each to be headed by a Division Chief.

Section 2. Functions

The services and divisions under the PPSEAO shall have the following functions:

2.1 Planning Service

The Planning Service (PS) shall be responsible for developing planning guidelines and standards for resource allocation and for integrating short, medium and long-term development plans and programs of the various ecosystems guided by the philosophy of the Department. It shall formulate and recommend strategies for environmental protection and natural resources management including the development and evaluation of projects. It shall coordinate all planning activities in the Department.

2.1.1 Planning and Programming Division

The Planning and Programming Division (PPD) shall be responsible for integrating short, medium and long-range plans for the Department in the context of national development goals in close coordination with the staff and line bureaus, regional offices and attached agencies; providing standards and guidelines in the preparation of the Department's budget; formulating criteria for determining priorities for proposed projects for funding and execution. It shall formulate standards and guidelines for natural resources planning maintaining liaison with other departments and the central planning agency of the government, and perform other related functions that may be assigned by higher authority.

2.1.2 Project Development and Evaluation Division

The Project Development and Evaluation Division (PDED) shall be responsible for developing and recommending systems and procedures for evaluating regularly-funded projects of the various units and sectors of the Department; coordinating project development by the staff and line bureaus, attached agencies of the Department in accordance, with the approved priority areas; evaluating project proposals of various units and sectors according to its technical feasibility and other generally accepted criteria for sustainable development. It shall evaluate and assess periodically performance reports and assess project implications for aggregative and strategic planning, and perform other related functions that may be assigned by higher authority.

2.2 Policy Studies Service

The Policy Studies Service (PSS) shall be responsible for formulating policy recommendations and strategies for environmental and natural resources management; formulating alternative global and national scenarios as bases for long-term resource policy agenda guided by the principles of sustainable development; recommending policies based on studies for the efficient and effective development, utilization and conservation of the environment and natural resources.

2.2.1 Policy Formulation Division

The Policy Formulation Division (PFD) shall be responsible for formulating alternative global, regional and national scenarios as bases for long-term resource policy recommendations and

strategies for environmental and natural resources management; undertaking studies on specific policy areas for improved management of the environment and natural resources. It shall conduct continuing studies on the impact of policies on natural resources conservation and environmental management, and perform other functions that may be assigned by higher authority.

2.2.2 Policy Review and Analysis Division

The Policy Review and Analysis Division (PAD) shall be responsible for coordinating policy development activities of the various units and sectors of the Department; reviewing and evaluating the implementation of policies concerning the conservation, development, utilization, extraction, management and disposition of environmental and natural resources; reviewing, analyzing and evaluating existing international and national policies affecting environment and natural resources; linkaging with other government agencies on policy matters affecting environment and natural resources. It shall maintain close coordination with the Office of the Assistant Secretary for Lands and Legislative Affairs regarding enactment of environment and natural resource proposals into laws and perform other functions that may be assigned by higher authority.

2.3 Economic Affairs Service

The Economic Affairs Service (EAS) shall be responsible for developing economic tools and models for environmental and natural resource management; integrating natural resource and environmental information into macro and micro economics analysis; conducting environmental and natural resources valuation and

accounting studies focusing on the social, environmental and economic impact/ implications/consequences of the policies, plans, programs, projects and activities of the various units and sectors of the Department. It shall coordinate all statistical services and economics affairs in the Department.

2.3.1 Statistical Coordination Division

The Statistical Coordination Division (SCD) shall be responsible for studying, compiling, analyzing and integrating production, trade, price, trends and other performance statistics on natural resources as well as on the quality of the environment for information and dissemination purposes; coordinating with the NEDA and other statistics agencies on the planning of census and gathering of statistics. It shall coordinate all statistical services in the various units and sectors of the Department and perform other functions that may be assigned by higher authority.

2.3.2 Environmental and Natural Resource Economics Division

The Environmental and Natural Resources Economics Division (ENRED) shall be responsible for developing economic tools and market-based instruments for effective and efficient environmental and natural resources management; conducting environmental and natural resources valuation and accounting studies; developing economic projections and reviews for planning and decision making purposes; undertaking monitoring and analysis of economic conditions and their implications on the environment and natural resources; identify investment problems and opportunities concerning the environment and

natural resources sector on both local national and international levels guided by the principles of sustainable development. It shall conduct continuing economic studies on the impact of global, regional and national development and trade policies on the environment and natural resources. It shall maintain a competent and effective linkages with other government agencies regarding economic affairs involving the environment and natural resources which directly affect the Department and its clientele and perform other related functions that may be assigned by higher authority.

Section 3. Staffing

In view of the realigned structure and redefined functions of the PPSEAO, a separate Order shall be issued by the Secretary for the, reconstitution of the staffing pattern for the two (2) interim divisions, namely: the Policy Review and Analysis Division (PRAD) and the Environmental and Natural Resource Economics Division, (ENRED). The realignment of staffing pattern shall be undertaken in accordance with their realigned functions and upon the recommendation of the Service Directors and Division Chief concerned.

There shall be no diminution of rank, salary and benefits, including Representation and Travelling Allowance (RATA), if any, of any personnel involved in this Order. The Assistant Secretary for PPSEAO shall, however, coordinate with the proper DENR offices and other concerned agencies for the upgrading and reclassification of positions in accordance with the reconfigured staffing pattern subject to the guidelines prescribed by the Department of Budget and Management (DBM) on the modified staffing pattern.

Section 4. Transfer of Personnel, Records, Properties, Equipment and Appropriations

In conformity with the reconfigured structure, orderly transfer of necessary personnel, records, properties, equipment and appropriations shall hereby be effected immediately. For the calendar year 2001 funds for the institutionalization of the reconfigured PPSEAO shall be incorporated in the proposed budget of the Department. Thereafter, the realigned services and divisions shall have their own budget incorporated in the yearly appropriation for the DENR.

Section 5. Transitory Provision

Pending the issuance of a separate Order for the reconstitution of the staffing pattern for the two (2) interim Divisions, all PPSO personnel shall continue to perform their respective duties and responsibilities until said order is issued.

Section 6. Repealing Clause

All Department Orders, Circulars, or Instructions inconsistent herewith are hereby repealed or amended accordingly.

Section 7. Effectivity

This Order shall take effect immediately.

(Sgd.) ANTONIO H. CERILLES
Secretary