

**DENR Administrative Order
No. 99-22
June 11, 1999**

SUBJECT : Redefining the Functions and Structure of the Human Resource Management Service and Transferring the Personnel Division Under the Supervision of the Administrative Service.

1. Declaration of Policy

Pursuant to DAO 99-14 dated 05 May 1999, providing for the redefinition of functions and realignment of administrative units in the regional and field offices, and to facilitate the operationalization of current administrative realignment, it is hereby declared that the effective implementation of training programs and career management systems to support the changes in both organizational and functional structure of the Department shall be given priority.

2. Functional Requirement

In pursuit of the new policy, the Human Resource Management Service (HRMS) shall give precedence to and intensify the implementation of training programs and career development schemes to facilitate the transition ensuing the realignment of functions.

In view thereof, the Personnel Division shall be transferred under the supervision of the Administrative Service Director which shall likewise attune personnel actions with policies and standards promulgated by the

Administrative Service, thereby ensuring a coordinated and more efficient implementation of said policies and standards. Such transfer shall include the transfer of functions, appropriations, funds, records, equipment, facilities, and personnel, which shall be placed under the direct control and supervision of the Administrative Service Director.

3. Repealing Clause

This Order hereby amends DAO No. 02, Series of 1998 and revokes all other orders and administrative issuances inconsistent herewith.

4. Effectivity

This Order takes effect immediately.

(Sgd.) ANTONIO H. CERILLES
Secretary