

**DENR Administrative Order
No. 99-18
June 04, 1999**

**SUBJECT : Creation of Functional Units
Under the Field Operations Office,
OSEC-DENR and Their
Respective Functions and Areas of
Responsibilities.**

In the interest of the service and pursuant to objectives of Memorandum Circular No. 99-12, the hereunder listed units are hereby created and their corresponding functions and areas of responsibilities are also hereby defined. These include:

**OFFICE OF THE DIRECTOR, SPECIAL CONCERNS
OFFICE**

In addition to its existing duties and responsibilities, the Director of the Special Concerns Office shall:

1. Assist the Secretary in the management of the day to day affairs of the Field Operations Office.
2. Supervise the implementation of DENR-CARP
3. Provide leadership in implementing the responsibilities assigned to the Office.

Directorate For Regional Operations And Technical Services

1. Provides support to regional offices of the DENR.
2. Monitors and evaluates operational activities of Regional Offices.
3. Prepares operational plans in support of ENR activities in the regions.

4. Maintains liaison work with other government agencies concerned with field implementation of DENR activities.
5. Performs other functions as maybe assigned to the Office.

Directorate for Socio-Political and Economic Affairs

1. Implements/Coordinates all programs and projects currently implemented by the Special Concerns Office.
2. Performs other functions as maybe assigned to the Unit.

Directorate for Intelligence and Special Tasks

1. Supervise the intelligence collection of the Department.
2. Production and dissemination of intelligence reports to support DENR mission.
3. Undertakes Anti-illegal logging activities and other activities requiring immediate actions.
4. Oversee the activities and operations of the DENR Helicopter.
5. Performs other functions as maybe assigned to the unit.

Directorate for Sepcial Projects on Water and Integrated Ecosystems Management and Development

1. Spearhead the implementation of activities leading to the maintenance, conservation and development of biodiversity.
2. Supervise the implementation of programs/projects/Offices like the ASEAN Regional Center for Biodiversity Conservation (ARCBC), Coastal Environment Program Coordinating Office (CEPCO), Presidential Task Force on Water Resources Development and Management, Presidential Commission for the Integrated Conservation and Development of Sulu and Celebes Seas and other related programs and projects that may be assigned later by the Secretary.
3. Oversee the activities and operations of MV DENR Sulu-Celebes Biodiversity and Water Quality Police.
4. Performs other functions assigned to the unit.

OFFICE OF THE SECRETARY

In addition to the existing units under the Office of the Secretary, the hereunder listed unit is hereby created to perform the following functions:

Decision Support System

The Decision Support System (DSS) Unit shall absorb the functions of DENR MIS and other Offices/Units that may be identified later. The DSS shall be directly responsible in accomplishing the following tasks:

1. Develop a management information system,
2. Develop a monitoring information system and
3. Operationalize a GIS-based data-management system for ENR
4. Perform other functions assigned to the unit

This Order takes effect immediately and supersedes all orders or instructions inconsistent herewith.

(Sgd.) ANTONIO H. CERILLES
Secretary