

**Memorandum Circular**  
**No. 97-09**  
**May 27, 1997**

**SUBJECT : Documentation of Tree Plantations in  
Private Lands**

Pursuant to the tree plantation development program of the government, this guideline is hereby promulgated:

**Section 1.0. Objectives**

This guideline aims to (a) determine the tree plantations established within private lands; (b) facilitate the processing of documentation requirements for future harvests; and (c) set a means to recognize the participation of private land owners in the tree plantation development program of the government.

**Sec. 2 Procedure**

- 2.1 Each CENRO shall set a yearly schedule of private land tree plantation registration. He or She will invite all concerned private land owners to register with the CENR Office their tree plantations within their private lands. The CENRO shall require the registrants to bring authenticated copies of the land titles where the tree plantations were established. In doing this, the CENRO shall enjoin the participation of Local Government Units (LGUs).
- 2.2 The CENRO or his/her duly authorized representative shall verify the tree plantation and gather pertinent information. The inspector shall (a) fill-up the Tree Plantation Record Form attached as Annex A of this Circular; (b) sketch the area showing the plantation (s); (c) certify the Tree Plantation Record.

- 2.3 Upon completion of the field verification, the CENRO shall issue a Certificate of Registration following Annex B. The CENRO shall furnish copies of the Certificate to the concerned PENRO, RED, the Forest Management Bureau (FMB) Director, and the Undersecretary for Field Operations.

### **Sec. 3.0. Database and Submission of Reports**

- 3.1 The CENRO shall create a database considering the information in the Tree Plantation Record Form and Certificate of Registration. The database shall form part of the Forest Management Information System (FMIS).
- 3.2 An annual report shall be submitted by the CENRO to the Secretary through channels, copy furnished the FMB Director and Undersecretary for Field Operations. The CENRO shall include in his or her report generated data from the database mentioned in Section 3.1 to include at least the total area planted by species, location and owners of the tree plantations, and volume harvested.

### **Sec. 4.0. Limitations and Privilege**

- 4.1 The documentation of tree plantations through the issuance of a Certificate of Registration to private land owners, as herein provided, will in no way reverse the existing DENR policy deregulating the cutting of planted trees in private lands.
- 4.2 Holders of Certificate of Registration are entitled to incentives under R.A. 7161 exempting planted trees from forest charges, the Omnibus Investment Code pertaining to tree farmers and relevant future laws that may be enacted.

This Circular shall take effect upon publication in newspapers of general circulation.

**(Sgd.) VICTOR O. RAMOS**  
Secretary