

DENR Administrative Order
No. 96 - 09
March 05, 1996

SUBJECT : Guidelines in the Procurement of Goods and Services.

Despite the lifting of the requirement of public bidding for purchases worth P 50,000 and above, per COA Res. 95-244, dated May 18, 1995, the DENR Central Office, in the interest of the services and to promote advantageous purchases of goods and services, hereby adopts an internal policy to bid, with publication in newspapers of general circulation, all transactions/purchases from P500,000 and above.

Moreover, the Secretary may exempt or waive in writing the conduct of public bidding and may authorize negotiation on a case to case basis, pursuant to Vol. I, Title 7, Chapter I, Article 6 of the Government Accounting and Auditing Manual.

For all other transactions/purchases, all concerned offices are hereby required to exercise prudence and ensure that said transactions/purchases are most advantageous to the government using existing procedures (i.e. sealed/open canvass; negotiated contract; etc.) subject to existing rules and regulations.

Small purchases which are urgent/emergency in nature may be procured through the use of cash advance authorized for the purpose, subject to existing auditing and accounting rules and regulations.

All Regional Offices, Bureaus and Attached Agencies are hereby required to develop their own bidding guidelines pursuant to existing rules and regulations.

VICTOR O. RAMOS
Secretary