

**DENR Administrative Order
No. 13
April 27, 1995**

SUBJECT : Amending Section 16 of Ministry Administrative Order No. 50, Series of 1982 re: Regulations Governing the Administration, Management and Disposition of Grazing Lands, Communal Grazing Lands and Forest Lands Used for Grazing Purposes and Providing Additional Provisions on the Collection and Mode of Payment of Pasture Rentals and Other Regulatory Fees.

1. In order to have an updated data and information on the improvements introduced especially on the number of livestock in areas covered by Pasture Lease Agreements (PLAs)/Forest Land Grazing Lease Agreements (FLGLAs) as well as to compel grazing lease holders to submit report on the different activities undertaken within the leased areas, Section 16 of Ministry Administrative Order No. 50, Series of 1982, is hereby amended to read as follows:

Section 16. Semi-Annual Grazing Report. - Within sixty (60) days after the end of each semester covering the period January to June and July to December, respectively, every year, the lessee shall submit a Semi-Annual Grazing Report subscribed and sworn to by the concerned DENR Officer, on all activities undertaken in the area, particularly in the implementation of the Seven-Year Grazing Management Plan, specifying, among others, the number of cattle produced within the semester as well as those sold or disposed of, and the different improvements already introduced therein as of the submission of the Report. Said Report shall be submitted using the format hereto attached (Annex A).

Non-submission of the Semi-Annual Grazing Report by the concerned lessee within the aforementioned period shall carry a fine in an amount equivalent to one-half of the annual rental, while non-submission of two consecutive Semi-Annual Grazing Reports after due date shall be sufficient ground for the cancellation of the lease agreement.

All concerned CENR Officers shall see to it that the submitted Semi-Annual Grazing Reports are duly accomplished and they shall be responsible/accountable for the validity or truthfulness of the data contained therein. They shall likewise forward immediately the said Reports, thru channels, to the Secretary, DENR, thru the FMB Director, within thirty (30) days after receipt thereof.

2. Rentals for the use of grazing lands and penalties for non/late submission of Semi-Annual Grazing Reports, may be paid at the concerned CENR, PENR or DENR Regional Offices, or at the Forest Management Bureau. The concerned Office where the payment was made shall, within five (5) days thereof, inform the other Offices of such payment, by furnishing xerox copy of the Official Receipt.

3. The Regional Executive Director is hereby instructed to facilitate the collection of the annual rentals and other fees due on every grazing lease holders in their respective Regions. In addition thereto, they shall submit a Quarterly Collection Report, indicating therein, the name of the lessee, purpose of payment, amount paid, Official Receipt No. and date of payment, to the Secretary, thru the Director FMB, who shall collate and update the Central Office Records of grazing lease holders.

4. This Order shall take effect immediately and supersede all other issuance, memoranda and rules and regulations inconsistent herewith.

ANGEL C. ALCALA
Secretary