

**DENR Administrative Order
No. 29
August 31, 1994**

SUBJECT : Authority to Create Sub-Station of Field Offices.

In the interest of the service and in order to improve the delivery of services, the creation of sub-stations or field offices in CENR Offices is hereby authorized.

The creation of such office shall be based on the necessity of the service in a particular area and its accessibility by the transacting public. It shall be recommended by the CENRO concerned to its PENRO who shall be the approving authority. The approval shall be made, copy furnished the Regional and Central Offices.

Sub-stations created shall be manned by regular personnel from the CENR Office concerned, depending on the requirements of the area. The CENROs concerned shall see to it that the creation of such an Office serves the purpose for which it was created.

This Order shall take effect immediately.

ANGEL C. ALCALA
Secretary