

**Memorandum Circular
NO. 13
August 20, 1992**

**SUBJECT : Upholding the Authority Delegated to the
Assistant Secretary for Management Services to
Issue Appointments**

In the interest of the service and to continue facilitating the issuance and renewal of appointments in the DENR Proper, the authority delegated to Assistant Secretary for Management Services ROLANDO L. METIN under DENR Memorandum Circular No. 16, issued by former Secretary Fulgencio S. Factoran, Jr., on 04 September 1989, to approve and issue appointments for first and second level positions below Division Chief, is hereby upheld.

Assistant Secretary Metin shall, therefore, continue discharging this delegated function and shall sign as follows:

"By Authority of the Secretary:

**ROLANDO L. METIN
Assistant Secretary for
Management Services"**

This Circular takes effect immediately until otherwise repealed or revoked.

**RICARDO M. UMALI
OIC, Secretary**

Copy furnished:

All Concerned