

Administrative Order
No. 5
February 28, 1991

**SUBJECT: Regulating and Prescribing Fees for the
Use of Facilities Inside National Parks and
Other Protected Areas**

Pursuant to Section 56 of Presidential Decree 705, Section 5 (b) of Executive Order No. 192 and in order to regulate the use of facilities inside National Parks and other protected areas, the following regulations are hereby promulgated for the guidance of all concerned:

Section 1. Basic Policy. The Department of Environment and Natural Resources (DENR) hereby adopts the following policies on the use of facilities inside National Parks and other protected areas:

- 1.1 The use of facilities inside national parks/protected areas shall be regulated.
- 1.2 Fees and charges shall be collected for entry into and use of certain facilities inside national parks and other protected areas.

Section 2. Fees and Charges. The following fees and charges shall be imposed on certain facilities:

- 2.1 Entrance fee in the amount of Two Pesos and Fifty Centavos (P2.50) shall be collected from each visitor except children less than 75 cm. (or 2.5 feet) in height or below five years old, senior citizens who are sixty-five years old or over, and handicapped persons.
- 2.2 For Ninoy Aquino Parks and Wildlife Nature Center (NAPWNC), the following entrance fees shall be collected from each visitor:
 - 2.2.1 Students - P3.00; and
 - 2.2.2 Adults - 5.00

The same exemptions under Section 2.1 hereof shall apply to the NAPWNC.

- 2.3 Entrance fee for specific areas such as Calauit Game Preserve and Wildlife Sanctuary, El Nido Marine Reserve, St. Paul Subterranean River National Park and Mt. Pulog National Park shall be P300.00 or US\$10.00 for foreign nationals and P50.00 for local visitors.

Section 3. Use of Other Facilities. For other facilities and activities or use, the following fees and charges shall be:

FACILITIES	RATES (in Pesos)	CONDITIONS
a. Parking Fee		
a.1 Bus/Mini bus	P20.00	For the first 4 hours or fraction thereof and P5.00 per hr. thereafter
a.2 Car/Jeepney	10.00	For the first 4 hours or fraction thereof and P2.00 per hr. thereafter
a.3 Tricycle, motor-cycle and the like	5.00	For the first 4 hours or fraction thereof and P1.00 per hr. thereafter
b. Picnic shed	30.00	Per unit/day without limit as to the number of occupants.
c. Wooden Picnic Tables	10.00	Per unit/day without limit as to the number of occupants
d. Tea House or similar facilities	250.00	Per day or fraction thereof
e. Basketball Court	20.00	Per half-day or fraction thereof
f. Sports fishing in Lagoons/Lakes using hook and lines	30.00	Per rod/day
g. Pavilion	350.00	Per day or fraction thereof
h. Amphitheater	300.00	Per day or fraction thereof
	200.00	For use of electricity for half-day or fraction thereof
i. Filming for movie Production, TV and	2,000.00	Per day or fraction thereof exclusive of the use of electric

commercials		power and other facilities.
		Include acknowledge-ment of the area to promote the park
j. Boat hire (paddled boat)	25.00	Per hour per boat
k. Holding of commercial exhibits	1,500.00	Per day or fraction thereof
l. Overnight lodging	50.00	Per person per night
m. Camping	20.00	Per person per day
n. Scuba diving	300.00	Per person per visit
o. Docking fee	500.00	Per boat per visit
p. Visitor's fee	20.00	Per person per visit for areas without outdoor recreation facilities

Section 4. Mode of Collection. The following procedures shall be observed in the collection of fees:

- 4.1 Entrance fee shall be collected from visitors upon entry to designated gate of the park. Corresponding tickets shall be issued for such fees.
- 4.2 Charges for facility use and services shall be collected upon reservation and corresponding official receipt shall be issued for such payments.
- 4.3 Payments of fees and charges shall be made on cash basis only. No personal checks or credit cards shall be honored.

Section 5. Collection Responsibilities. The following shall be responsible for the collection of fees:

- 5.1 The Secretary or his duly authorized representative shall monitor the collection of revenues.
- 5.2 For the Ninoy Aquino Parks and Wildlife Nature Center (NAPWNC), the Protected Areas and Wildlife Bureau Director shall:

- a. recommend approval of management plan;
- b. collect, and account such revenues collected to the Office of the Secretary;
- c. prepare and submit, to the Office of the Secretary, quarterly reports of revenue collections and remittances to the National Treasury.

5.3 The Regional Executive Directors shall:

- a. designate one Collecting Officer for each park where there are existing facilities and amenities;
- b. prepare and submit, to the Office of the Secretary, quarterly reports of revenue collections and remittances to the National Treasury.

5.4 For areas mentioned under Section 2.3, charges and fees shall be collected by the respective organizations managing the area. They shall likewise submit, to the Office of the Secretary, quarterly reports on the revenue collections and remittances to the National Treasury.

Section 6. Issuance of Visitor's Permit. A Visitor's permit shall be required prior to entry in national parks or other protected areas without designated or developed outdoor recreation zones.

Visitor's permits shall be issued by the Regional Executive Director or his duly authorized representative in accordance with the attached prescribed format, (Annex A) upon payment of visitor's fee.

Section 7. Repealing Clause. This Order supersedes all Department Orders, Circulars and/or Memoranda inconsistent herewith.

Section 8. Effectivity. This Order shall take effect fifteen (15) calendar days after its publication in a newspaper of national circulation.

FULGENCIO S. FACTORAN, JR.
Secretary

Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

(Name of National Park)

V I S I T O R ' S P E R M I T

Permit No. _____

Date Issued: _____

Name of Visitor(s): _____

No. of Members of Visiting Party (If group): _____

Mailing Address: _____

Purpose of Visit: _____

Places to be Visited: _____

Date of Visit: _____

Duration of Visit: _____

Specific Conditions: _____

APPROVED:

(RED/PENRO/CENRO/Parks Superintendent)

Expiry Date: _____

Note: This permit is non-transferable. Please see back for the terms and conditions of the Permit.

TERMS AND CONDITIONS

1. All visitors are required to secure permits from the Protected Areas and Wildlife Bureau, DENR Regional Office, PENRO, or CENRO concerned or at the Entrance Stations of the Park. No visitors shall be allowed to stay within the Park premises without the necessary approved permits. The Permittee should submit a complete list of names of the members of the Party visiting the park.
2. Request for Visitor's Permit must be filed five (5) days before the actual date of visit/entry to the Park.
3. All luggage and items brought by visitors are subject to inspection by the Park Superintendent or his duly authorized representative.
4. Prohibited drugs, gambling and hard liquors are not allowed within the Park.
5. No permanent/temporary structures shall be constructed during the stay in the Park that will detract from or destroy its features.
6. Hunting, killing and/or wounding of wildlife, cutting of trees and gathering/collecting of wild plants and other forest products are strictly prohibited.
7. Vandalism which include picking/mutilating of plants, fruits and flowers, writing and engraving on trees and walls, altering/defacing facilities, boundary markers and park signs are strictly prohibited.
8. Building of fire for cooking/camping purposes shall be allowed only in designated areas and should be put off properly after use.
9. The permittee shall keep the area clean and sanitary at all times. Garbage and other refuse shall be disposed of properly.
10. The DENR is not liable for any loss of/damage on the personal properties/belongings or injury or death due to accident that may happen to any member of the group during the duration of visit to the national park.
11. Proper acknowledgment for the use of the park in television and movies is hereby requested.
12. Violations of any of the above-mentioned terms and conditions herein stipulated will be sufficient ground for the cancellation of this permit and the permittee

shall be held liable to the penalties provided for under existing rules and regulations of the DENR.