

**Memorandum Order  
No. 13  
September 24, 1990**

**SUBJECT: Formulations of Department-wide Statistical Concerns Units in the CENROs, PENROs, Regional Offices, Bureaus and Attached Agencies to Ensure an Efficient Execution of DENRAO No. 133, Series of 1989**

To ensure the execution of DENR Administrative Order No. 133, Series of 1989 and other statistical matters required by the National Statistical Coordination Board (NSCB), all CENROs, PENROs, Regional Offices, Staff Bureaus and Attached Agencies are hereby directed to form their respective Statistical Concerns and Coordination Units to be headed by full time Statistical Coordinating Officers, who should be occupying presently Senior positions for the CENROs and PENROs and Supervisory positions for the Regional Officers. The Staff Bureaus and Attached Agencies Statistical concerns and Coordinating Units should be headed by the Chief of the Division or Units Heads already assigned on statistical matters.

The main functions and responsibilities of each Statistical Concerns and Coordination Units shall be as follows:

1. Assist in the formulation, analysis, evaluation and development of environment and natural resources statistical matters at respective levels, sectors or areas of concerns;
2. Assist in having central statistical directives adopted to regional, local, field or sectoral conditions;
3. coordinate environment and natural resources statistical matters with other government agencies and non-government organizations or private parties at the local, field or sectoral levels;
4. Conduct practical or applied statistical studies or analysis particularly on the impact of such statistics on environment and natural resources management at the local, field or sectoral levels;
5. Actively seek feedback on statistical impacts from DENR staff in regional, provincial and field offices and pass on such information to the Central Office;

6. From the core unit for the statistical mandate of the different units;
7. Submit periodic and other reports as prescribed under DENR Administrative Order No. 133, Series of 1989;
8. Do other related functions.

The Research and Statistics Division, Planning and Policy Studies (OSEC) is hereby designated as the repository of DENR statistical data. As such, it has the responsibility among others to collate and analyze feedback and other information from field and other offices and to draft alternative or corrective recommendation for consideration of top management.

As an initial compliance with this Memorandum Order, all Bureau, Attached Agencies, Regional Offices, PENROs and CENROs are hereby directed to submit to the Assistant Secretary for Planning and Policy Studies Office (OSEC), the names and present position titles of the Statistical Coordinating Officers and members (each representing a sector for the CENROs, PENROs and Regional Offices) who will constitute the Statistical Concerns and Coordinating Units within five (5) days upon receipt of this Order.

All DENR memorandum or administrative orders or issuances inconsistent with this order are hereby revoked or amended accordingly.

This Order shall take effect immediately.

**FULGENCIO S. FACTORAN, JR.**  
Secretary

**RECOMMENDING APPROVAL:**

**RICARDO M. UMALI**  
Undersecretary for Planning, Policy  
and Project Management

**ELISEA G. GOZUN**  
Assistant Secretary for Planning  
and Policy Office