

MEMORANDUM CIRCULAR

No. 08

Aug. 11, 1988

To : All DENR Field Officials concerned

FROM : Undersecretary for Field Operations

DATE : August 4, 1988

SUBJECT : Guidelines with the recent amendments to DENR Administrative Order No 33, Series of 1988 as amended.

In connection with the recent amendments to DENR Administrative Order No. 33, Series of 1988 covering the "Regulations Governing the Inspection of Plantation Logs and Lumber for Export," the following instructions are hereby issued.

1. For Plantation Log Export
 - 1.1. The Certificate of Timber Origin (CTO) is still required. In addition, the shipper should keep a logbook of all his transactions to be checked from time to time by the field officials concerned. In addition to the logbook, monthly reports shall be submitted by them to the Regional Office. Attached are the sample forms for the purpose.
 - 1.2. A verification fee of P20.00 per cubic meter shall be charged.
2. For Lumber Export
 - 2.1 The Certificate of Lumber Origin (CLO) shall no longer be required. Instead, a logbook should be maintained by the shipper and in addition, he shall submit monthly reports per the attached forms.
 - 2.2 The Certificate of Registration as Lumber Dealer shall no longer be required.
 - 2.3 A verification fee shall be charged at the rate of P20.00 per cubic meter.

- 2.4 Verification shall be done at the lumber yard where the lumber is being prepared for export. In exceptional cases, verification may be done at the pier or place of loading where there are verified reports of any irregularity.
- 2.5 The verifying officer shall hatchet mark both ends of the logs verified by him and each bundle of lumber verified shall also bear at least five (5) hatchet marks.
- 2.6 The application for export should be filed at the place or Office where the verifying officer is based. In the National Capital Region, it should be filed with the Regional Office and in the other regions, it should be filed at the office nearest to the location of the applicant either the CENRO, PENRO or Regional Office. The verifying officer should sign the Certificate of Verification.
- 2.7 Payments of the verification fee shall be on per shipment basis. The Certificate of Verification shall also be on a per shipment basis. Any shut out volume or verified lumber not loaded will be issued another certification rather than allowing it as a carry-over of the old. This will make monitoring easier.
- 2.8 It is mandatory that each verifying officer should have his own marking hatchet. This is to pinpoint responsibility as to who made the inspection and/or verification.

Consistent with existing laws, rules and regulations governing the exportation of plantation logs and lumber, any misdeclaration, falsification or any such other violations of Administrative Order No. 33, S. 1988 as amended, shall be penalized accordingly.

The field officers concerned are further instructed to read carefully the provisions of DENR Administrative Order No. 33 and its amendatory order no. 72 for proper information and compliance.

Please be guided accordingly.

(Sgd.) VICTOR O. RAMOS
Undersecretary for Field Operations