

**DENR Administrative Order
No. 31
April 27, 1988**

**SUBJECT : Prescribing the Guidelines
Implementing Executive Order No. 192
Dated 10 June 1987 with Respect to the
Creation of the National Mapping and
Resource Information Authority
(NAMRIA)**

Pursuant to Executive Order No. 192 dated 10 June 1987 otherwise known as the Reorganization Act of the Department of Environment and Natural Resources, and to implement Section 22 (a) thereof which provides for the creation of the National Mapping and Resources Information Authority (NAMRIA) by integrating the power and function of National Cartography Authority (NCA), Bureau of Coast and Geodetic Surveys (BCGS), Natural Resources Management Center (NRMC) and the Land Classification Teams of the then Bureau of Forest Development, This Administrative Order, Adopted and unanimously approved by the NAMRIA BOARD OF GOVERNORS, through RESOLUTION NO. 1 (Series 1988), enacted on January 29, 1988, is hereby promulgated for the information and guidance of all concerned:

SECTION 1. Mandate and Responsibility. — The NAMRIA, pursuant to Executive Order 192, Section 22 (a) thereof, shall provide the Department and the government with map making services and shall act as the central mapping agency, depository and distribution facility for natural resources data in the form of maps, charts text, statistics, etc. It shall undertake and be responsible for integrated surveys, mapping, charting and oceanography, land classification, aerial photography, remote sensing, management of resource information and research development thereof.

SECTION 2. Powers and Functions of NAMRIA. — In order to properly carry out the responsibility and undertaking as mandated to NAMRIA, such powers and functions as may be necessary, shall be exercised in a manner which will serve the purpose by which it was created, to wit:

2.1 To formulate, develop and adopt a national survey,

mapping and resource information management program that would provide data, information and studies on the waters, coastal, inland resources and physical environment of the country.

- 2.2 To establish and maintain geodetic control network that would serve as a common reference for the accuracy of all surveys in the country.
- 2.3 To conduct periodic/integrated resource and environmental surveys, including hydrographic, oceanographic, marine resource, topographic, geophysical, geodetic, ground evaluation and remote sensing surveys for the gathering of data needed to generate maps and resource information.
- 2.4 To map, inventory, assess, monitor and evaluate changes in the physical environment and natural resources base.
- 2.5 To classify, reclassify, assess and re-assess lands in the public domain (including existing forest reservations, national parks, wilderness areas, civil and/or military reservation, resettlement areas) into agricultural, industrial, commercial, residential, resettlement, mineral, timber or forest and grazing lands and into such other classes as may be provided by law; and to establish all boundaries clearly marked on the ground between alienable or disposable lands and forest lands.
- 2.6 To serve as the depository of all base map reproducibles, aerial negatives and space imageries; to prepare, update, produce all types of base and thematic maps and charts at various scales resulting from its surveys and data processing/analysis activities; and to service the mapping and reprography requirements of other government agencies.
- 2.7 To establish and maintain natural resources and environmental data banks, data bases and information systems and networks that would permit easy and quick access to data in whatever form, structure or levels of

users.

- 2.8 To conduct research and develop capability in the application of remote sensing, surveying, photogrammetric, and modern information technologies for the acquisition and handling of natural resources and geographic information, including the development of models and techniques in processing, analyzing and presenting resource and environmental information.
- 2.9 To establish, enforce, coordinate, and monitor the application of mapping, surveying and resource information management standards in government.
- 2.10 To establish, operate, and maintain facilities and support systems for the acquisition, reception, reprocessing, transformation, analysis, storage, retrieval, presentation, reproduction, distribution.
- 2.11 To provide services for the transfer, sharing, exchange, packaging and dissemination of natural resource and environmental information in all regions and provinces of the country.
- 2.12 To operate training facilities and provide support and external services through conference, workshops, seminars, short courses and consultancy services.
- 2.13 To promote international cooperation in the application of advance technologies in resource surveys and assessment, mapping and resource information management and in the exchange of resource and environmental information that would be for the benefit of the country and data local users.
- 2.14 To promulgate and enforce policies, rules and regulations on the conduct of aerial surveys by any civilian, government and private entities, classification of information produced or handled by NAMRIA, including the issuance of security clearance with respect to access to classified information by requesting users.

- 2.15 To enter into contracts, domestic or foreign, under such terms and conditions as may be allowed by existing laws.
- 2.16 To prescribe, fix and collect reasonable amounts to be charged as fees for services and rendered or selling prices for products sold.
- 2.17 To utilize income from services and products sold for the development of institutional capability and expansion of program for the survey, mapping and management of resource information.
- 2.18 To receive, take and hold by bequest, devise, gift, purchase or lease, either absolutely or in trust for any of its purposes from foreign and domestic sources, any asset, grant or property, real or personal; and notwithstanding existing provisions of laws to the contrary, to convey such assets in such manner as will best promote its objectives.
- 2.19 To exercise such powers and authority or perform such other activities, which are necessary for the effective performance of the aforementioned functions.

SECTION 3. Board of Governors. — The NAMRIA shall be provided with policy direction by five (5) member Board of Governors consisting of key officers with no less than the rank of undersecretaries, as follows:

Department of Environment & Natural Resources	— Chairman
Department of Agriculture	— Member
Department of Public Works & Highways	— Member
Department of National Defense	— Member
Department of Transportation & Communication	— Member

- 3.1 The operations and management of NAMRIA shall be vested in an Administrator who shall be assisted by three (3) Deputy Administrators.

- 3.2 The Board shall meet as often as necessary on such day (s) as it may fix. Special meetings may be convoked upon the call of the Chairman or upon written request of at least two (2) of its members. The presence of three (3) members shall constitute a quorum, and all decisions shall require the concurrence of at least three (3) members.

SECTION 4. Powers and Functions of the Board of Governors. . — The Board of Governors shall be vested with the following powers and functions:

- 4.1 To promulgate and prescribe policies, rules, regulations, standards, penalties, fines, and other security measures related to the performance of the powers and functions of the Authority.
- 4.2 To approve the organizational structure, staffing pattern and the budget of the Authority.
- 4.3 To recommend to the President the appointment of Deputy Administrators; provided, that the appointments of the officers and personnel below said rank shall be made by the Administrator in accordance with the staffing pattern approved by the Board. Provided, further, that the Board may empower the Administrator to engage on contractual basis or other arrangements for the temporary services, and fix compensation of highly qualified professionals, experts, technical advisers or consulting firms.
- 4.4 To exercise such functions and powers necessary to the attainment of the objectives of NAMRIA.

SECTION 5. Office of the Administrator. — The Administrator shall be appointed by the President of the Philippines. He must be a Filipino citizen, at least thirty five (35) years of age, of good moral character, and with recognized managerial competence in the field of surveys, mapping surveys and or resource information. Unless otherwise provided by the President, the Administrator shall receive a compensation of One Hundred Eighty Thousand (P180,000.00) Pesos a year, with the rank of Undersecretary.

- 5.1 The administrator shall be assisted by three (3) Deputies who likewise shall be appointed by the President.

SECTION 6. Functions and Responsibilities of the Administrator. — The Administrator shall be the Chief Operating Officer of NAMRIA, with functions and responsibilities, to wit:

- 6.1 Prepare and submit for consideration of the Board a comprehensive national mapping surveys and resource information program.
- 6.2 Carry out the functions of the Authority in accordance with guidelines set by the Board.
- 6.3 Prepare and submit periodic reports to the Board containing the programmed activities and financial operations of the Authority.
- 6.4 Prepare and submit annual work programs and budget estimates for approval of the Board.
- 6.5 Submit for consideration of the Board policies and measures necessary in the pursuance of the objectives of the Authority.
- 6.6 Subject to the approval of the Board, determine the staffing pattern and number of personnel of the Authority, define their duties and responsibilities, and fix their salaries and remuneration in accordance with OCPC rules.
- 6.7 Perform such other functions as may be directed from time to time by the Board.

SECTION 7. Authority to Issue Rules and Regulations. — The NAMRIA, through its Board of Governors, is hereby authorized to issue rules and regulations regarding the clearances and security requirements, integration and coordination and control of photography and mapping activities integration and coordination of resource information, technical standards and quality specifications on map production, assessment and collection of fees, penalties and other similar purposes.

SECTION 8. Authority to Purchase, Issue and Possess

Firearms. — Consistent with the security responsibilities of the NAMRIA, the agency is hereby authorized, subject to limitation and constraint as may be prescribed by the Department of National Defense, to purchase, issue and possess firearms, specifically in favor of such personnel as may be charged with security and regulatory responsibilities of the NAMRIA.

SECTION 9. Tax Exemptions. — NAMRIA avails itself of the tax exemption for the purchase of photogrammetric, cartographic, survey, data processing and remote sensing equipment materials, supplies, spare parts and other related facilities locally or imported.

SECTION 10. Transitory Provisions. — The personnel of the units that compose the consolidated agencies shall, in a hold-over capacity, continue to perform their respective duties and responsibilities and receive the corresponding salaries and benefits unless and until they are otherwise designated or separated from the service.

10.1 Personnel, whose positions are not included in the new position of the approved structure and staffing pattern, or who are not re-appointed shall be deemed separated from the service, and shall receive the Retirement Benefits to which they may be entitled under existing laws, rules and regulations. Otherwise, those who may not be entitled to the Retirement Benefits, shall be paid the equivalent of one (1) month basic salary for every year of service in the government, or a fraction thereof computed on the basis of the highest salary received, but in no case such payment shall exceed the equivalent of twelve (12) months salary.

10.2 In order to provide continuity in the judicious conduct of hydrographic, oceanographic and geodetic surveys, the Commissioned Service of the BCGS shall be transferred to the NAMRIA. They shall now be called MRIM Commission Officers, and shall only use their MRIM Naval Ranks while assigned aboard ship. The Officers Corps shall continue to be governed by the pertinent provisions of RA 2057 on recruitment and promotions but now shall be subject to the approval of the Secretary of the Department of Environment and Natural Resources. RA 5976 shall continue to govern their mode of retirement contributions and benefits.

SECTION 11. Prohibitory Clause. — No change or modification in the provisions prescribed in this Administrative Order shall be valid without prior approval by the NAMRIA Board of Governors.

SECTION 12. Effectivity. — This Administrative Order shall take effect immediately.

(SGD.) FULGENCIO S. FACTORAN, JR.
Secretary